



simplifying the way you do payroll & HR

Simple & Powerful

Payroll is no longer just payroll. With Apex® you can easily recruit, retain, manage, and grow your team with our powerful cloud-based payroll and human capital management software. Our easy to use interface provides a consistent user experience across the entire platform and just one employee record to deal with.

- Personalized service is what we offer, as well as a highly customizable platform, providing you maximum flexibility and the ability to improve existing processes and reporting.
- We can automate getting your data into payroll and HR, eliminating paper so you can spend less time on paperwork and more time on your business.
- Thousands of small and mid-sized businesses across the US use our technology for their payroll and HR needs.

Spend More Time Running Your Business, Not Your Payroll.

Employer on the GO is designed to simplify the way you pay your employees, attract and onboard new hires, track time and attendance and manage your HR data.

We can tailor our service and technology to match your business requirements, improving your company's efficiency and reducing compliance concerns.



Innovative Software



Employer on the GO

A fully integrated technology that is customizable to your business today and as it grows.

Applicant Tracking

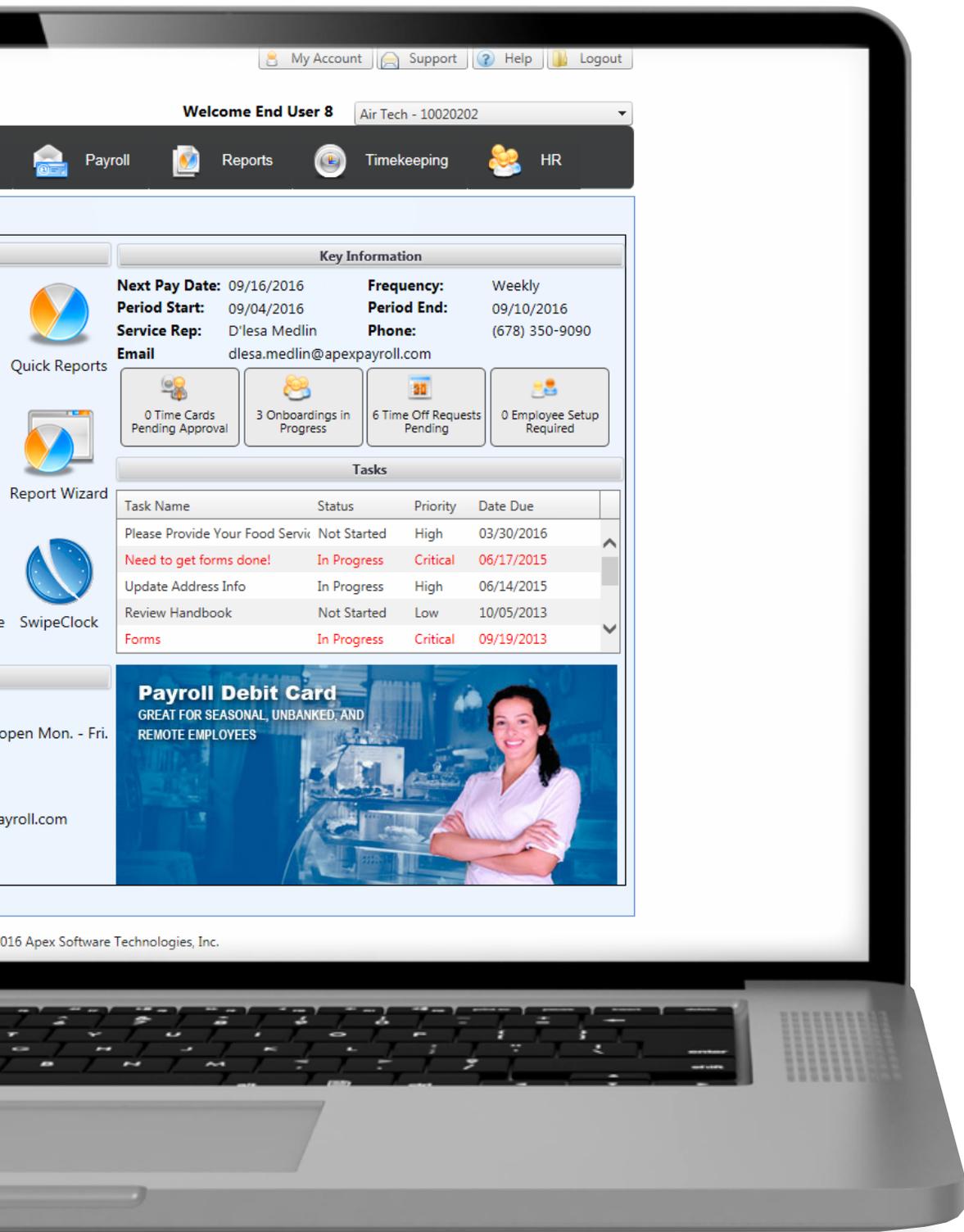
Recruit and streamline your hiring process within one application.

Onboarding

Electronically welcome and complete new hire paperwork, eliminating paper processes.

Payroll

Easily manage your payroll and employees in real-time with our cloud-based payroll.



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Time & Attendance

Integrated and seamless labor management to effectively manage your workforce.

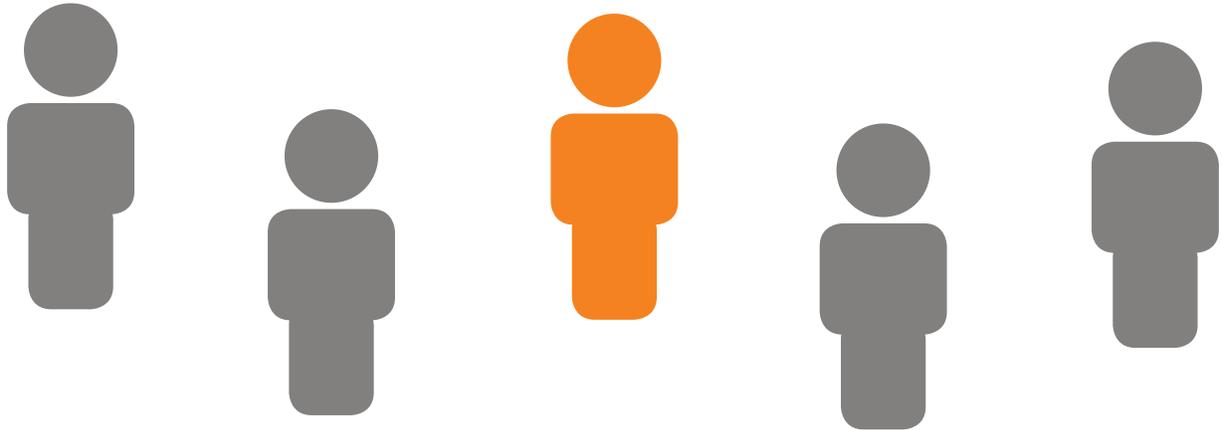
HR & Benefits

Minimize management of your HR processes and benefits with our human capital management tools.

Reporting & Analytics

Easily make decisions with powerful and flexible reporting on all of your employee data.

Find the Best Candidates & Streamline Your Hiring Process



1 Hire on the GO

An applicant tracking system (ATS) that helps companies post jobs online, manage applicants, and hire great employees. With our easy-to-use online tools, we can transform the way your company finds new talent. Built with small and mid-sized businesses in mind, Hire on the GO makes posting jobs online a breeze. Accept resumes and sort through applicants in a few clicks. Hire on the GO is also fully integrated with Employer on the Go Payroll & Onboarding.

2 Fully-Integrated Online Recruiting Made Easy

Post your company's open positions to your website or popular job boards, while tracking all activity with each new applicant.

3 Improve Hiring Process

Identify the best places to find new talent and communicate faster with applicants, while having multiple parties involved in the hiring process.

4 Eliminate the Paper Process

Electronically view, communicate, rate, hire, and reject applicants making the hiring process more efficient and paperless.

Accelerate your hiring process
with Hire on the GO

Applicant Tracking



Hiring Made Easy

Now you can welcome new hires, eliminate manual processes, and fully manage the collection of employee information with Apex's Employee Onboarding. New hires are informed and ready for the job on day one, with paperwork, forms and information completed, electronically signed and delivered.



1 Personally Welcome New Hires

New hires receive a welcome message from your company and can view important company documents prior to their first day of work.

2 Go Paperless

Each new employee can electronically complete federal and state withholding documents and I9, important company documents and policies, as well as complete direct deposit account information.

3 Improve Productivity

Onboarding electronically allows new hires to gain a better understanding of the company policies and start contributing sooner to your organization.

Onboarding

Your Business is Unique.

Customize Your Services.



Our payroll service is designed to accommodate all businesses, not by taking a one-size-fits-all approach, but by being highly customizable so we can tailor our service to match the requirements of your business. Our online technology, Employer on the GO, is the perfect tool for your payroll, it is everything you need in one convenient comprehensive system.

- **Payroll** Apex Payroll offers comprehensive services for small, medium and enterprise businesses, with superior customer service and technology.
- **Payroll Tax** Apex Payroll can effectively manage your entire payroll tax process.
- **Online Payroll** All the tools any employer needs in one easy versatile solution providing you the ability access your data, run reports, update information and run payroll in real-time from anywhere anytime in North America.

Payroll

- **General Ledger Service** Create a custom file to easily post payroll information to your accounting software.
- **Employee Self Service** Provide your employees access to a full suite of online tools including employee information, pay stubs, W2s, forms, documents, benefit statements, and time off requests.
- **Manager Self Service** Provide managers with online access to monitor and manage their direct team.
- **Mobile Apps** Connect with employees directly through their mobile device.
- **Restaurant Payroll** Reduce the complex challenges governing wages and tips.
- **Affordable Care Act Solutions** Full Analysis & Compliance Solution to minimize your administrative burden, mitigate the risk of IRS penalties and accurately file the required tax forms.
- **Workers' Compensation Insurance** Access many carriers for payroll by payroll premium calculation and payment services.
- **Payroll Debit Cards** Provide employees with a cost-saving solution that replaces payroll checks, avoid lost checks and eliminate bank reconciliation.



Services



Did you know that over 20 hours a year of productivity are lost by an employee who arrives late, extends a break or lunch or leaves early?

Time &

Improve Productivity, Accuracy & Reliability

Easy & Reliable Labor Management

Our timekeeping helps you operate a more efficient and effective workforce.

Automatic & Accurate

Our time and attendance, including GPS time tracking, is integrated with payroll, so there is no more manually tracking and keying employee hours.

Employee Scheduling & Reporting Made Simple

Manage and access reports on employee schedules instantly, accurately and from anywhere.

Keep Employees Connected

Employees can stay connected to your business by accessing and reviewing hours, requesting time off and viewing check stubs.

- Web and Biometric Time Clocks
- GPS Timekeeping Mobile App
- Scheduling
- Time & Attendance Dashboard
- Employee Missed Punch Correction
- Company In/Out Board
- Time Card Approvals
- Approaching Overtime
- Job Tracking
- Track Breaks & Lunch
- Report Tips
- Piece Work
- Shifts
- Exception Tracking
- Robust Reporting



Attendance

With Apex, There's No Shortage of Service...

Streamline Your HR Process

Seamlessly recruit, hire, manage and retain employees with applicant tracking, electronic onboarding, benefit enrollment and performance management tools integrated into a single technology.

HR Support Center

An easy, efficient solution to help you manage your HR compliance and employee relations issues.

Robust Employee Self Service

Your employees can view and update their information, access company data and documents, address assigned tasks, request time off, and much more, all in one place.

Single System for Payroll & HR

From handbooks to payroll, our fully integrated technology allows you real-time access to manage, update and report in one fully integrated system, reducing errors and time spent on payroll and HR activities.



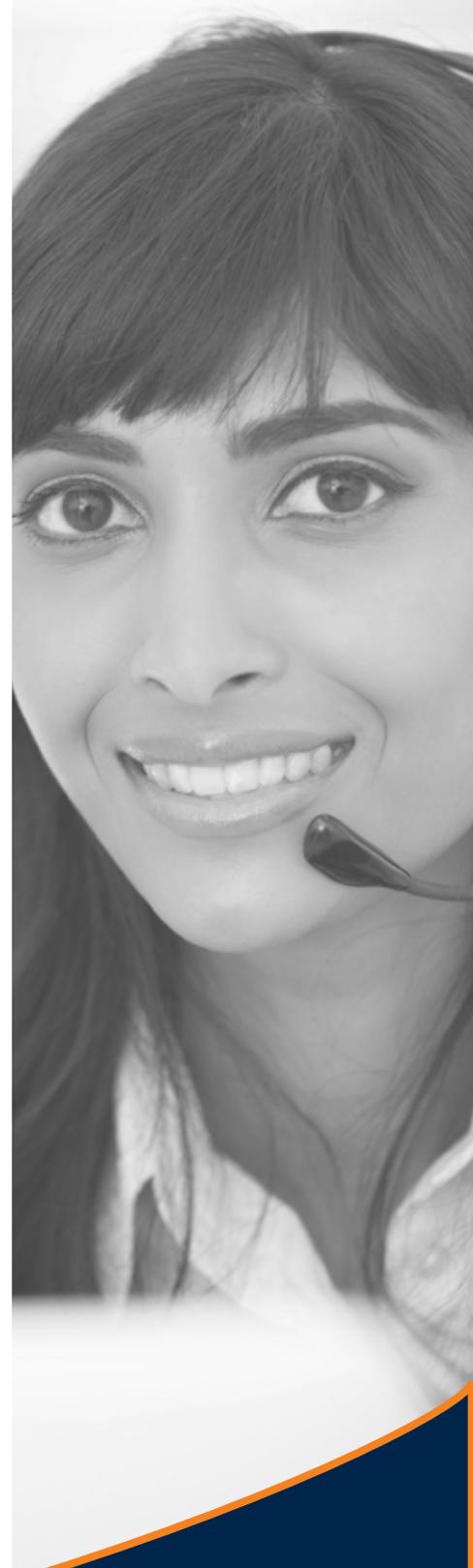
Human Resources

The Apex Advantage

- Applicant Tracking System
- Background Checks
- Electronic Onboarding
- Benefit Enrollment
- Performance Tracking
- Document Storage
- Manager Self Service
- Employee Self Service
- Benefit Statements
- Vacation Requests & Tracking
- Assign Tasks
- Company Announcements
- Company Organization Chart

**UNMATCHED SUPPORT.
EVERY STEP OF THE WAY.**

& Benefits



**Anywhere, Anytime,
Any Device**



Reporting

All the Information You Need

We provide you easy and convenient access to all of your data. You can create and access reports in seconds via our comprehensive report library.



Easy to Access & Understand

Our dashboards & alerts allow you to rapidly analyze your data, be notified of key items, identify trends and take action.



Revolutionize Reporting

Reports and exports can be generated and sent automatically on a custom frequency. You can also quickly disseminate data to anyone.

& Analytics

